



Fax Of Life
Corporate Faxing Solutions For Professionals

www.faxoflife.co.za
Tel: 083 678 9831
Fax: 0866 600 333
Email: info@faxoflife.co.za

Fax2Email Training Tutorial



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Welcome to your Personal Faxing Service tutorial. This tutorial will guide you through the simple procedures around this new service.

For someone to send a fax to your personal Fax number they simply dial your 086 60x xxxxx fax number. You will then receive the fax in your e-mail inbox. Simple!

Following is a detailed tutorial on:

- Receiving a fax message in your e-mail Inbox.

Should you experience any problems, please email us for support at support@faxoflife.co.za



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The following tutorials demonstrate ways to receive and open

Inbound fax messages

There are various software products on the market to open images.
To demonstrate we will use standard Microsoft XP Picture and Fax Viewer.



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The screenshot shows the Outlook Express interface. The 'Inbox' pane on the left lists several folders, with 'Inbox (1)' containing one message. The main pane displays a list of messages with the following details:

From	Subject	Received
Derek	Fax Message from FaxFx.net	2005/03/09 04:36 PM
Derek	Delivery Notification - Message ...	2005/03/09 09:15 AM
info	Fax from:	2005/03/09 09:09 AM

The selected message is open, showing the following content:

From: info **To:** derek@nyathi.net
Subject: Fax from:

Your fax is attached to this email.

Thank you for using FaxFX. If you need any assistance please contact us at:
info@faxfx.net

Sincerely,
FaxFX.

"Smart Communication"

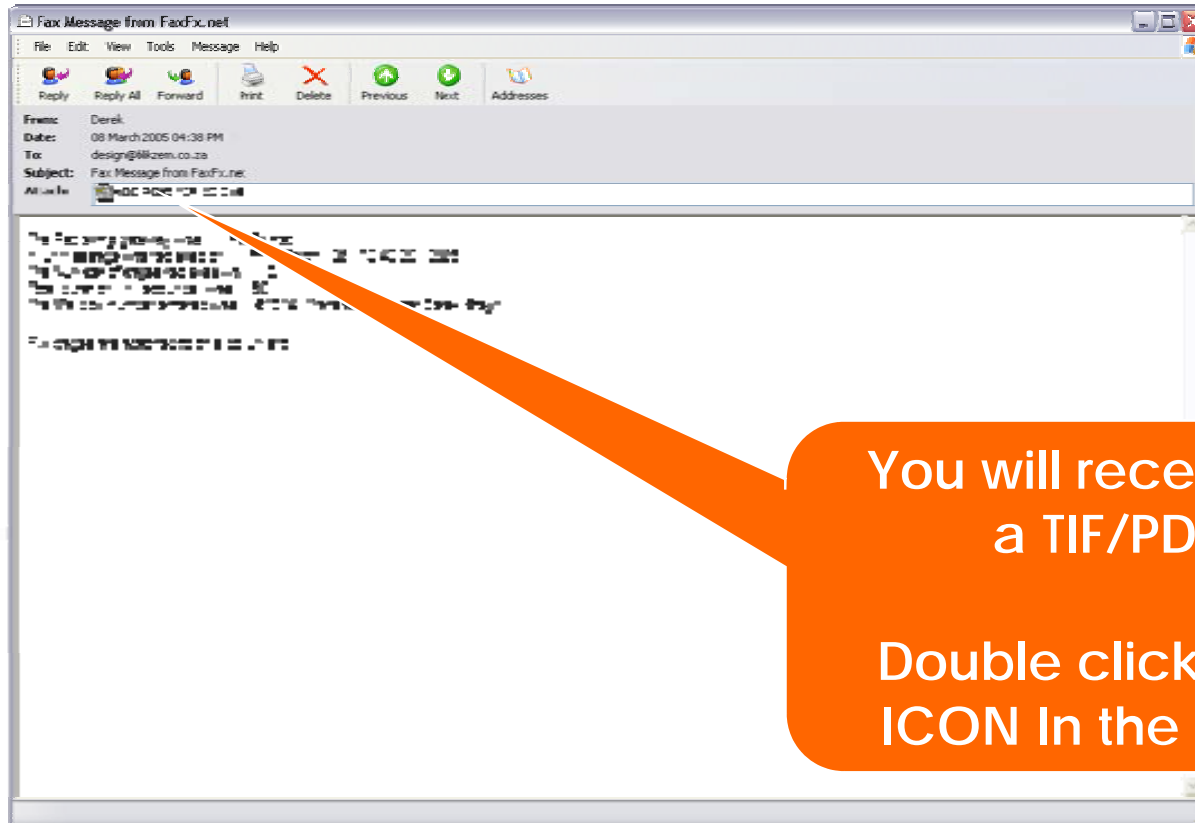
An orange callout box with a white border points to the selected message in the inbox list. The text inside the callout box reads: "A received Fax, in your Inbox."



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You will receive your faxes in a TIF/PDF/PS format.

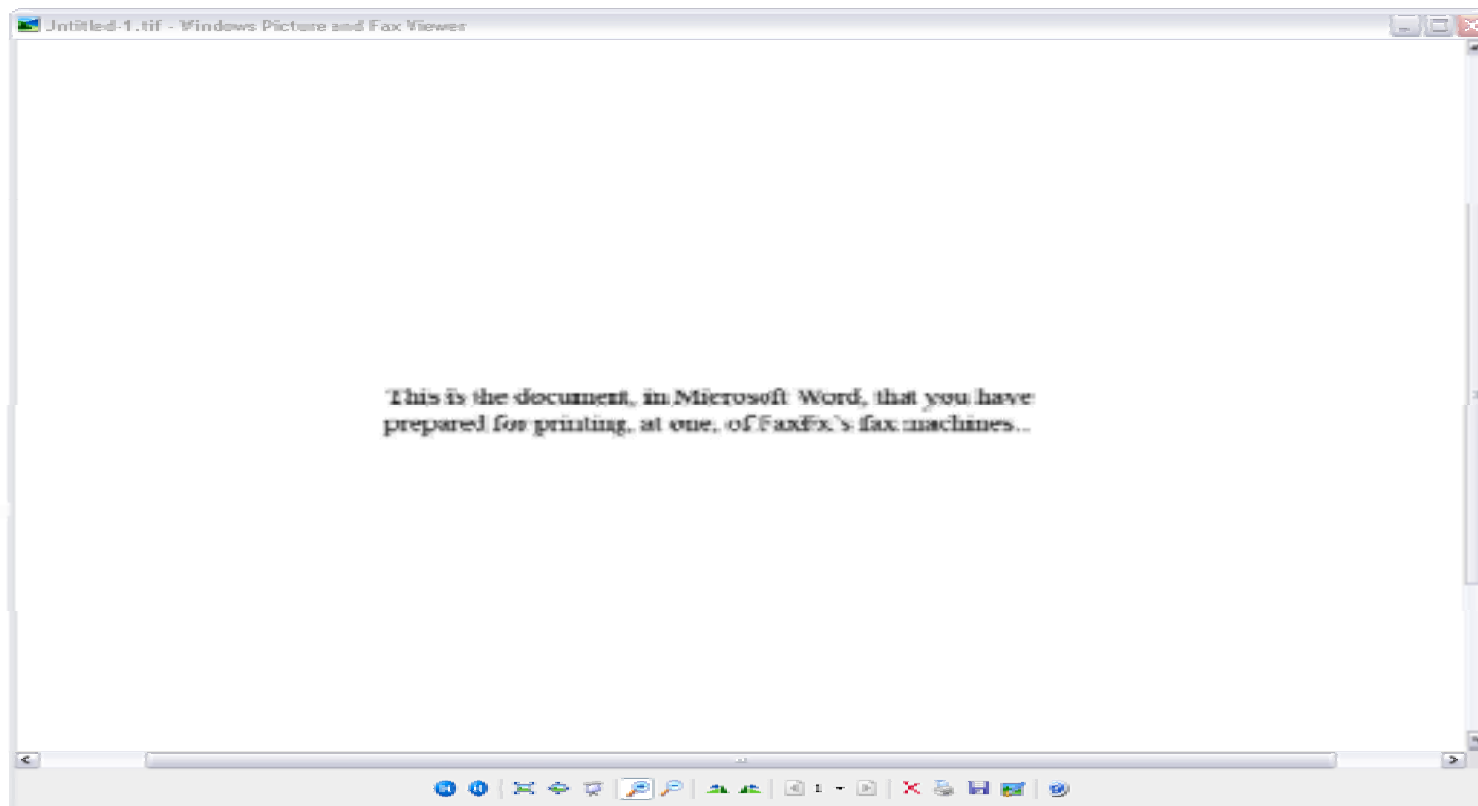
Double click on the TIF/PDF/PS ICON In the Attachments line



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Thank You

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First slide

Info



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PDF Info

Why can't I open the attached TIF file?

In order for you to open a TIFF image you need to have an image reader installed on your system that can open TIF files.

PLEASE NOTE:

If you cannot open these files or you can only view the first page then a .TIF viewer can be found at:

<http://www.faxfx.net/web/download/picasa2-setup-1884.exe>

ALSO you may receive your faxes as PDF format (Adobe's Acrobat) by selecting such an option when you login to the server at

<https://www.faxfx.net/fxadmin>

Why do you use TIFF?

TIFF (Tag Image File Format) is a **common format** for exchanging images between application programs, including those used for images. A TIFF file can be identified as a file with a ". Tiff" or ". Tif" file name suffix. One of the most common graphic image formats, TIFF files are commonly used in desktop publishing, **faxing**, 3-D applications, and medical imaging applications.

TIFF files can be in any of several classes, including gray scale, colour, or RGB full colour, and can include files with Jpeg.



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